

# Licensing Committee

**Tuesday 8 January 2013**

## **PRESENT:**

Councillor Rennie, in the Chair.

Councillor Gordon, Vice-Chair.

Councillors Mrs Bowyer, Churchill, K Foster, Fry, Mrs Nicholson, Singh and John Smith.

Apologies for absence: Councillors Browne, Sam Davey, Jarvis and Mrs Nelder.

Also in attendance: Ann Gillbanks, Senior Lawyer, Annette Laurie, Assistant Manager, Plymouth Waterfront Partnership, Katey Johns, Democratic Support Officer.

The meeting started at 10 am and finished at 10.22 am.

*Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

## 13. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by councillors in accordance with the code of conduct.

## 14. **MINUTES**

Agreed the minutes of the Licensing Sub Committee held on 16 October, 23 October and 13 November 2012 and the Licensing Committee held on 30 October 2012.

## 15. **CHAIR'S URGENT BUSINESS**

There were no items of Chair's urgent business.

## 16. **STREET TRADING REPORT - AMENDMENT TO ANNUAL CONSENT DATE 2012/13**

The Committee considered the report of the Director for Place seeking to amend the dates for street trading consents and permits to end of March 2013. Annette Laurie, Assistant Manager, Plymouth Waterfront Partnership, was in attendance to present the report and advised members that -

- (a) currently, Street Trading permits and consents ran from mid-March to mid-March;
- (b) the expiration of consents should fall at the end of the financial year enabling ease of year end reconciliation. It would therefore be necessary to put in place a temporary extension for existing consents for the period between 18 March

and 31 March 2013 in order that all future new consents/permits would run from the start of the new financial and trading year and end accordingly.

Concerns were raised that the Portfolio Holder had not seen the report prior to its submission to Committee. Members sought and received assurances that this would not happen again.

Agreed –

- (1) that short term consents for existing City Centre Consent holders are issued for the period 18 March 2013 to 31 March 2013 (14 days);
- (2) to delegate authority to the Assistant Director for Economic Development to issue short term consents for the period 18 March 2013 to 31 March 2013 to the existing consent holders;
- (3) the additional consent fees shown in Appendix I to the report;
- (4) that all future new City Centre Consents and Hoe Ice Cream Consents are to run for 12 months from the start of each financial and trading year (1 April to 31 March).

17. **STREET TRADING REPORT 2013/2014**

Further to minute 16 above, the Committee considered the report of the Director for Place seeking to set the process for issuing street trading consents for the 2013/14 trading year. Annette Laurie, Assistant Manager, Plymouth Waterfront Partnership, was in attendance to present the report and advised Members that following consultation with traders, and in light of the current economic climate, it was not proposed to increase the fees for the 2013/14 trading year.

Members welcomed the report and were happy to agree the recommendations subject to the following slight amendments –

- the addition of the words “subject to annual review” to the end of recommendation (2);
- the addition of the words “in consultation with the Chair and Shadow Lead of Licensing Committee” to the end of recommendations (4), (5) and (6).

Agreed –

- (1) the consent dates for 2013/14;
- (2) the consent fees for 2013/2014 as set out in Appendix I to the report, subject to annual review;
- (3) to delegate authority to the Assistant Director for Economic Development to approve, within Committee policy, the issuing of Consents to existing city centre traders seeking to continue trading during 2013/14;

- (4) to delegate authority to the Assistant Director for Economic Development to approve, within Committee policy, the issuing of Consents to new traders for vacant sites, in consultation with Chair and Shadow Lead of Licensing Committee;
- (5) to delegate authority to the Assistant Director for Economic Development to approve, within Committee policy, short term street trading consents in association with other city centre events and commercial activity, in consultation with Chair and Shadow Lead of Licensing Committee;
- (6) to delegate authority to the Assistant Director for Economic Development to approve, within Committee policy, to approve and set fees for ad hoc street trading applications, in consultation with Chair and Shadow Lead of Licensing Committee.

18. **EXEMPT BUSINESS**

There were no items of exempt business.

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